

1 Meeting Logistics

Item	July 2021 Eval Subcommittee meetings
Date	7/20/2021
Time	9 AM
Location	Zoom
Purpose/Focus	Regular Meeting
Notetaker	Heather/Conor

2 Attendees: Heather Batson, David Buono, Kathy Makara, Conor Millard, Isabelle Rocca, Mark Wojtowicz, Charnita Zeigler-Johnson

3 Agenda

ID	Description	Owner	Time
1	Discussion of PCC Annual Survey results	Heather	9-9:20
2	PCC Action Report Template—discussion and filling	Heather	9:20-9:40
3	PCC Action Report Health Equity Template—discussion and filling	Heather	9:40-10:00
4	Adjourn	Heather	10:00
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4 Discussion

ID	Discussion
1	<p>The 2020-2021 PCC Annual Stakeholder Survey, which closed the last week of June, was discussed. The Subcommittee noted that the response rate was much higher this year, over 100 responses, indicating that successes in outreach plan.</p>
2	<p>The group reviewed and discussed subcommittee achievements and planned approaches related to the PCC Action Report Template.</p> <ul style="list-style-type: none"> • The Evaluation Subcommittee is pursuing evidence based strategies to reach Cancer Plan goals, including monitoring evidence-based strategies and approaches pursued by workgroups and subcommittees and engagement of the PCC as a whole, tracking indicators across goals (including developmental objectives) and presenting these on the Cancer Plan Report Card where possible, and engaging stakeholders (give feedback to the PCC) about progress. • The Evaluation Subcommittee’s current progress includes working towards tracking, working on Cancer Plan Report Card, increased PCC Annual Survey participation and engagement. • Report on PCC Annual Survey including analysis of group demographics/affiliations, next steps include working to update Cancer Plan Report Card and creation of an open-ended assessment instrument for PCC subcommittee and workgroup co-chairs. Barriers include limited time and the challenge of planning achievable goals. The evaluation subcommittee will require input from all workgroups and subcommittees to achieve strategies.
3	<p>The group reviewed and discussed subcommittee achievements and planned approaches related to the PCC Action Report Health Equity Template.</p> <ul style="list-style-type: none"> • The Evaluation Subcommittee is concerned about all populations brought up by PCC members, including underserved and overburdened racial and ethnic groups, men, survivors, and LGBTQ+, rural, and low-income individuals. • The Evaluation Subcommittee felt that it is important for each subcommittee or workgroup to make sure to have at least one disparity goal, such as measuring the number of women screened for breast and cervical cancer who are Black, in addition to overall screening goals. This should happen across all workgroups and subcommittees. All CDC goals now have equity sub-goals this year, for example the goal related to smoking has an LGBTQ+ equity aspect. • The Evaluation Subcommittee will require input from all workgroups and subcommittees, and specifically, the Disparities Subcommittee will be an important partner in the Evaluation Subcommittee's efforts to support progress towards health equity work within the PCC.
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